



Previous version	27 November 2023
Next update due	December 2025

This is an agreement made between Number Champions and the volunteer named below. It is signed by both parties to demonstrate that each understands and accepts the commitments being made.

This agreement is a description of the arrangement between us (Number Champions), and you (the volunteer) in relation to your voluntary work. The intention of this agreement is to indicate our commitment to do the best we can to make your volunteering experience positive and rewarding and to signify your commitment to working in a constructive and collaborative way with Number Champions.

Although this agreement is not intended to be a legally enforceable contract, it is made in good faith by both parties. It should be read in conjunction with our Volunteer Policy which documents additional commitments of Number Champions to its volunteers.

Neither of us intends any employment relationship to be created either now or at any time in the future.

Number Champions is grateful to accept you in your volunteer role, beginning at the date of your signature below. The title of your role is as given in the box above the signature box on page 2.

Purpose of role

For Mentors and Area Leaders, the purpose of the role is as defined in the appropriate role specification which you have received. For other roles, the role specification and purpose are as defined in correspondence exchanged between us, as identified in the box below the signature box on page 2.

We commit to the following:

- 1 Policy – to maintain a Volunteer Policy detailing Number Champions’ commitment to its volunteers.
- 2 Induction - to give you an appropriate induction to take on your role. As part of your induction we will ask you to read and sign our various policies, in particular on Safeguarding, Health & Safety, Data Protection, and Confidentiality, alongside this Volunteer Agreement.
- 3 Training - We will provide training or access to external training where this is identified as necessary and is within our capabilities. We recognise that our Mentors bring extensive professional experience, which makes it unlikely that further training will be appropriate.
- 4 Support – to establish contact between you, other Number Champions volunteers, and Number Champions staff, as is appropriate to support you in carrying out your role, and to provide or help to provide such other support as you or we identify as desirable and which is within our capability.
- 5 Management and supervision – to give you a clear reporting line with regular communication so that
  - a. you have clarity of what is expected of you;
  - b. you can pass on comments or questions and get timely responses; and
  - c. you can get timely feedback on your performance as a volunteer.
- 6 Flexibility – to make reasonable efforts to allow you flexibility in your volunteering with us.
- 7 Development – to inform you of other volunteering opportunities within Number Champions as these become available. This will include advertising any future vacancies on the Board of Trustees.
- 8 Expenses – to reimburse appropriate expenses as described in our Volunteer Policy.
- 9 Health and safety – to have our own health & safety policy and to require our partner schools to provide a safe and healthy environment where our volunteers visit there.
- 10 Resolution of problems – to endeavour to resolve in a fair and just manner any problems you may encounter while you volunteer with us.

You commit to the following:

- 1 To help Number Champions deliver its mission to support children in maths.
- 2 To perform your volunteering role to the best of your ability.
- 3 To update your contacts within Number Champions in a timely manner of everything you become aware of which they need to know in order to perform their roles.
- 4 To treat with respect and consideration everyone you come into contact with as part of your role both inside and outside Number Champions.
- 5 To behave appropriately whenever you are on or near school premises in your role, taking the behaviour of teachers as a guide.
- 6 To adhere to Number Champions' policies as outlined in your induction and in subsequent communications from Number Champions. Similarly, where a school you visit or work in communicates to you policy or behavioural requirements, to adhere to these.

Role Title:

Signed by

Volunteer	Trustee or Head of Operations, Number Champions
PRINTED NAME	PRINTED NAME
Date	Date

Role description

For roles other than Mentor and Area Leader, the role purpose is as agreed in the following documents: