

In-School Volunteer Agreement

Thank you for joining Number Champions as a volunteer. This agreement sets out how we will work together to make volunteering positive and rewarding. Please read it, alongside the policies we have shared with you, then sign and return a copy to us.

Purpose of role

As a volunteer, you will work one-to-one with children (usually in years 2 or 3) who need extra help with maths. You will use games and activities to help each child build their maths skills, enjoyment, and confidence. This is Number Champions' core mission.

Number Champions' commitments:

1. Preparation – we will provide appropriate induction and training (both in safeguarding and maths fundamentals), to get you ready to work with children.
2. Resources – we will provide online materials and a kit of materials, to help you manage your sessions.
3. Support – our staff will support you throughout the time you volunteer with us. Our mentors will be available to provide education-related support: we will try to arrange for a mentor to join at least one of your sessions, to offer advice and ideas. We will have processes in place for you to escalate concerns or address problems, should they arise.
4. Flexibility – we will match you with a school convenient to you and work with the school to find a time for you to volunteer that fits with your availability.
5. Development – we will offer personal development opportunities, including about maths education and sharing details of relevant staff or Trustee vacancies at Number Champions.
6. Financial – we will reimburse appropriate expenses (see our Volunteer Policy).
7. Policies – we will maintain appropriate policies, including our Health and Safety policy (which requires partner schools to provide a safe environment and a suitable health and safety induction) and our Volunteer Policy (which sets out our commitments to volunteers).

Your commitments:

1. Safeguarding – you will keep the children you work with safe, by following safeguarding procedures at all times and reporting concerns immediately to the school DSL and Number Champions Safeguarding Lead.
2. Our mission – please help Number Champions deliver its mission to support children with maths by carrying out your volunteering role to the best of your ability. Please prepare for, and take notes of, your sessions, as detailed in the training.

3. Communication – please respond to reasonable requests from teachers and school administrators. Please respond to communications from Number Champions – and contact us if you have any concern about a child or school or need support.
5. Attendance – please attend weekly throughout the school year where possible. If you cannot attend, please let the school know and ideally arrange another time to attend if you are able to do so. Please record any missed sessions and reasons: we will ask you to report the number of sessions to Number Champions staff at the end of each term.
8. Behaviour – please treat everyone you meet through your role with respect and consideration. Behave appropriately on or near school premises, using teachers' behaviour as a guide.
9. Policies - Follow Number Champions policies and the school policies explained in training, induction, and communications.

Please note that this agreement is made in good faith, is not legally binding, and does not create an employment relationship. We will be delighted to welcome you as a volunteer from the date you sign this agreement.

Please sign below to acknowledge these commitments

Name:

Signature:

Date: